



Council of the European Union
General Secretariat

Directorate-General for Organisational Development and Services
Directorate for Human Resources
The Director

His/Her Excellency the Ambassador
Permanent Representative of the Member States to the
European Union

(by email)

Brussels, 22 October 2024

Subject: Secondment to the General Secretariat of the Council of a national expert in the field of transport

Ref.: SNE/08/2024 (GSC.TREE.2.A) - 1 post

Dear Madam/Sir,

The Directorate 2 of the Directorate-General, TREE, is seeking a skilled and motivated expert to join our team in shaping and implementing the EU's transport policies, with a primary focus on aviation. If the expert has a deep expertise in the aviation sector and experience working in a national administration, this is a unique opportunity to contribute at the heart of EU policymaking.

The Transport Unit is a dynamic team of 14 members, who play a pivotal role in supporting the TTE (Transport, Telecom, and Energy) Council, particularly in legislative and non-legislative work across all modes of transport – land, maritime, aviation, and intermodal. As the European Commission prepares to adopt new legislative proposals in 2025, including crucial changes in air services, our workload is expected to grow. Current priorities include:

- legislative packages on road safety, greening of freight transport, and passenger rights.
- numerous international agreements and multilateral negotiations, including preparations for the ICAO General Assembly in 2025.

With a special emphasis on **aviation files**, including international matters, the role may also extend to other transport modes, offering a diverse and challenging portfolio. The role may also require occasional missions abroad, within and outside the EU.

The seconded national expert will have the chance to:

- work on cutting-edge transport policies that directly impact the future of Europe.
- engage with key international stakeholders and participate in high-level negotiations.
- experience a dynamic and collaborative working environment.

We understand the importance of work-life balance and offer:

- flexible working hours to accommodate personal and professional needs.
- the possibility of working remotely part of the time, ensuring a healthy balance between work and life commitments.

The job description, which details the qualifications and experience required, is annexed hereto.

The duration of the secondment will be two years, with the possibility of extending it to a maximum of four years in total. Please note that in accordance with Article 5 of Council Decision (EU) 2015/1027, the secondment could be extended for an additional two years in exceptional cases.

The expert should take up their duties at the General Secretariat of the Council by 1 January 2025.

The conditions of the secondment, including allowances paid by the Council, are set out in the Council Decision of 23 June 2015 concerning the rules applicable to experts on secondment to the General Secretariat of the Council (Council Decision (EU) 2015/1027, OJ L 163, 30.6.2015, repealing Decision 2007/829/EC). According to Article 2 of that Decision, seconded national experts must be nationals of an EU Member State.

Member States are hereby invited to propose qualified candidates for the post.

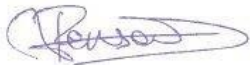
Proposals should indicate the national contact point(s) responsible for each candidate's submission. Submissions should be accompanied by a curriculum vitae detailing all posts held by the candidate to date as well as their education, and by a motivation letter.

Replies to this letter should be sent by email, no later than 15:00 CET on 15 November 2024, to the following address: sne.recruitment@consilium.europa.eu

The relevant department, together with the Human Resources Directorate, will examine the applications received, decide which candidates to shortlist, and conduct the interviews. The Appointing Authority will decide on the appointment based on the outcome of the selection procedure. The General Secretariat of the Council may also decide to use the list of suitable candidates to fill future vacancies with the same profile.

If necessary, further information can be obtained from the General Secretariat of the Council by contacting Ms Caroline GERKENS Head of TRE.2.A unit, tel. +32 (0)2 281 9648, email: caroline.gerkens@consilium.europa.eu

Yours sincerely,



Nathalie Pensaert

Annexes

Annex 1 – Job description

**Seconded National Expert (SNE)
at the General Secretariat of the Council of the European Union**

Directorate 2 –Transport

Ref.: SNE/08/2024 (TREE.2.A) - 1 post

Job description

A. Main tasks and responsibilities

Under the authority of the Head of Unit of TREE 2A, contributing to the work of the General Secretariat of the Council (GSC) on the Transport-Telecom-Energy Council (TTE), the selected candidate is expected to perform the following tasks:

- provide advice, as appropriate, to the President of the European Council and/or members of the Council, the Presidencies and the Secretary-General
- maintain relations with the relevant services in the European Parliament, Commission and GSC with regard to the ordinary legislative procedure.
- provide the Council and the Presidency with the expertise and assistance necessary for the efficient handling of files subject to the ordinary legislative procedure
- provide advice, draft compromises and substantive papers on matters related to aviation, including those addressed at the level of the International Civil Aviation Organisation such as the long-term aspirational goals and their implementation, non CO2 effects, sustainable alternative fuels;
- contribute to EU debates and reflections on the future of aviation.

B. General conditions

According to the Decision¹ applicants must:

- have worked for their employer on a permanent or contract basis for at least 12 months before their secondment;
- remain in the service of their employer throughout the period of secondment;
- have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions relevant to the performance of the duties assigned to them;
- be nationals of one of the Member States of the European Union;
- have a thorough knowledge of one official language of the EU² and a satisfactory knowledge of a second language for the performance of their duties.

¹ Council Decision of 23 June 2015 concerning the rules applicable to experts on secondment to the General Secretariat of the Council

² The languages of the EU are: Bulgarian, Croatian, Czech, Danish, Dutch, English, Estonian, Finnish, French, Irish, German, Greek, Hungarian, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish and Swedish.

C. Qualifications and experience

Applicants should:

- have completed university studies;
- have at least seven years of work experience in fields relevant to the tasks in point A above. That experience should have been gained in governmental or international organisations in the field of transport;
- have a clear understanding of the EU institutional set-up;
- have thorough written and oral command of English as well as a good knowledge of French;

D. Required skills

Applicants should demonstrate:

- the ability to take an analytical and critical approach to complex issues and problems;
- adaptability and autonomy;
- a sense of initiative and strong organisational skills;
- discretion;
- the ability to work under time pressure and in difficult circumstances;
- sound drafting and editing skills with the ability to conduct or assist in conducting complex briefings;
- good interpersonal skills and an ability to work with staff at all levels of the organisation;
- the ability to work effectively as a team member in a multinational environment.

E. Security clearance

National security clearance at EU SECRET level. Such clearance needs to be obtained by the candidate from his/her competent authorities before secondment to the General Secretariat of the Council. The validity of the clearance should cover the entire period of the secondment. In the absence thereof, the General Secretariat reserves the right to refuse the candidate's secondment as a national expert.

The GSC is committed to diversity and inclusion. We actively seek diversity and promote inclusion among staff. We embrace all differences based on geographical and demographic characteristics and identities and strongly believe that diversity enriches our perspectives, improves our performance, and increases our well-being. We therefore encourage applications from qualified candidates from diverse backgrounds and on the broadest possible geographical basis amongst the EU Member States.

Please find here the [link](#) to the privacy statement about the treatment of your personal data.

Further information on the nature of the post can be obtained from Ms Caroline GERKENS Head of TRE.2.A unit, tel. +32 (0)2 281 9648, caroline.gerkens@consilium.europa.eu

